

## Carlton Village Neighbourhood Forum (CVNF)

### Meeting Minutes

September 18, 2014

**Present:** Jacqueline Rooney (JR), Darren Etherington (DE), Howard Reece (HR),  
Steve Carmody (SC), Darren Lord (DL),

**Apologies:** None

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#### I. Agenda

1. Agree minutes
2. Update on resubmitted application
3. Update on meetings with local businesses
4. Update on information returned via questionnaires
5. Method of feeding info back to residents
6. Next steps
7. Finance
8. AOB
9. Next Meeting

1) **Agree Minutes** – The minutes were accepted and agreed

2) **Update on application** – **SC** to contact both Robin Hood and Lofthouse councilors to get agreement on boundary prior to final (hopefully) resubmission of application. Photographs are done and ready to be submitted. Proposed date to re-submit application is 26<sup>th</sup> September subject to meetings having taken place.

3) **Update on meeting with local businesses** – SC has e-mailed and telephoned several local business and in many cases been given verbal support. We need written support to support our application so **SC** will contact the businesses again to try and obtain this. **JK** was not present to update on progress

4) **Update on information returned via questionnaires** - There were 62 responses in total to the questionnaire. HR has collated all the information and provided hand-outs at the meeting. The results of these will be discussed in detail at the next meeting.

5) **Method of feeding info back to residents** – It was decided that we would feed back the information to residents in 3 ways. **JK** would produce a front sheet thanking people for taking the time to complete the questionnaire and providing contact details for the CVNF. In addition to this **JK** would then print 50 of the handouts c/w front sheets and hand deliver some of these to the OAP's bungalows as it was thought they would be less likely to have internet access. **JK** would then ask the Post Office to place the remaining hand-outs and front sheets in a position where people could collect them. In addition to this we will post the results on the web site. **HR** will provide the data to DE. **JK** will provide the front sheet to DE. **DE** will then provide both to **JC** and ask JC to post on the website.

6) **Next Steps** – This item was postponed until the next meeting.

7) **Finance** – This cannot be progressed until we have approval from LCC.

8) **AOB** – A discussion was held regarding the mail sent by PE reading the latest SHLAA update. It was noted that Strawberry Fields was no longer on the SHLAA. However SG advised that submissions to be included on the SHLAA had been made recently for Pitfield Road and Strawberry Fields. These will probably appear on the next SHLAA. This will again be discussed further at the next meeting.

9) **Next Meeting** – Monday 8<sup>th</sup> September 8.15pm in the Unicorn Inn.