

Carlton Village Neighbourhood Forum (CVNF)

Meeting Minutes

November 10, 2014

Present: Steve Carmody (SC), Jacqueline Rooney (JR), Justin Coley (JC), Darren Lord (DL), Joanne Kershaw (JK), Karen Bruce (KB), Mark Hughes (MH)

Apologies: Darren Etherington (DE), Howard Reece (HR), Peter Ellis (PE), Stewart Golton (SG)

I. Agenda

1. Agree minutes
2. Update on resubmitted application
3. Feedback to residents
4. Finance
5. Planning/Training Workshop
6. Next Steps
7. AOB
8. Next Meeting

1) Agree Minutes – Agreed.

2) Update on application – SC had previously received confirmation from LCC that the application would be put out for consultation from 24th October 2014. The consultation period is 6 weeks. There has been no further communication from LCC.

KB to check & confirm all on track.

Post meeting Note: the notice on the LCC neighbourhood planning web page states 21st October to 1st December 14 for the Carlton Neighbourhood Forum designation and acceptance of the area boundary.

3) Feedback to residents – JR reminded those present on Darren's behalf that we had promised to prepare some written feedback for the pensioners and the community in general. SC proposed a community meeting to be held in January. Arrangements may have to be made to include the senior population of the village who kindly completed the questionnaire. **Action: SC**

Previous minutes listed action of updating through the Rothwell Record or Local to You. Not discussed specifically in this evening's meeting so retain information for future.

Rothwell Record - Deadline is 20th of the month.

Local to You – contact Michelle 07808 227133.

4) Finance – Nil finance. CVNF will have to resubmit funding applications in the next financial year.

5) Planning/ Training Workshop – SC attended meeting with Rothwell, Oulton & Woodlesford Forums representatives held after their recent workshops on creating neighbourhood plans.

SC believes we are at a reasonable stage however we should review paperwork and our information collated to date & continue to do so – plan-do-check-act.

Rothwell and Carlton are at a similar level according to SC. Oulton & woodlesford had ten page questionnaires. They also have the risk of large areas of development out towards Methley.

SC said he raised the concern of not working together as neighbouring areas. Factual reports and statistical data need to be consistent therefore any submissions any of the forums make should be accurate and the information shared between us. This avoids any conflicts or blurred lines from the forums to LCC.

SC has requested follow up meeting. Await possible date(s).

6) Next Steps –

We had discussed elements of the neighbourhood plan in the last meeting. SC reiterated some of the points and indicated we may be at a point of breaking into smaller focus groups for the different areas of the plan.

Demographics

An analysis of the area demographics will be needed. Profile of the community. Howard had census data which was proving difficult to extract just Carlton stats. We will probably have to take a proportionate view from the data.

Mark may be able to assist with this one. **MH**

JK to ask HR where the data / information is. .

Ecology

DE contacted West Yorkshire Ecology as suggested by LCC and has received confirmation they will provide a report which will include a species list, designated site and wildlife habitat network information within Carlton Village boundary.

To be discussed next meeting.

Planning & Development

DE received and circulated a list of planning references for the last 15 years. This was intended to use to find some historical ecological searches.

MH to review the list.

Architecture – Mark Hughes joined the meeting and is keen to be involved in the Forum. As an architect and residential property developer, this is one of his areas of expertise!

Landscape Architecture - **PE** wanted to take the lead on this element of the plan. **MH** to help with this so will have to liaise with Peter who was not at the meeting. Need to look at the history of the village from architectural & design viewpoint.

Drainage – **DE** sent email to everyone requesting we e-mail any pictures of local flooding to the CVNF E-mail address. We will require the date, time and location of the picture.

JK commented flooding last week on Primitive Street – any photos??

MH said LCC did a survey a few years ago of drainage – he may be able to get hold of the information again.

SC will take the lead on this element of the plan.

Legal and Planning

See AOB Pre planning application

Transport and Highways

SC to take the lead on this element.

For all the above it is important that we involve the community and ask for their help carrying out things like traffic surveys etc. Encourage participation of the gentleman who posted photographs of poor parking around the school on the CVRA website.

7) AOB

School Parking

The problem with parking around the school is being dealt with by the local councilors and the school. The CVRA has posted a statement on the Facebook site in response to the local gentleman who was posting photos of poor parking. JR contributed to the statement which reiterated we cannot resolve the issue as a community group and it is up to the school and councilors to resolve. KB confirms she is organizing another meeting to discuss the issue.

There is a new classroom being built to be completed January 2015. Noted.

Shayfield is now registered by LCC therefore prohibiting future claims.

Pre Planning Application for land opposite The Unicorn / Rhubarb sheds

The local councillors advised the forum members of a pre planning application submission by an as yet unknown agent for the land opposite the Unicorn / Rhubarb sheds.

KB and David Nagle have a briefing with the planners on Wednesday to seek further information on the pre app. KB asked what our initial views of the application are some of which are :

- Concern that LCC has yet to publish its 5 year site allocation plan therefore how aggressive will the agent or developer be in trying to secure this application?
- Development of the Strawberry Fields could potentially double the size of the village due to the value of the land vs the number of houses a developer would hope to build.
- Development of the Strawberry Fields would of course mean it is all in one 'locked in' area which does not change the outward appearance of the village.
- Traffic and Transport incl parking in the village would be big impact
- School limited capacity if any to increase and impact on LCC for placement of children in the area
- Catchment area shrinks as the school may be for local children only
- Public transport to accommodate increase
- Drainage – the field is known to flood
- Community space – lack of
- Range of housing types for the development
- We need to avoid 'development by stealth'
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Can we get TPO (tree preservation order) for the trees planted opposite the green? They were planted by villagers a few years ago. **JR** to ask Jan Furlong for confirmation of this.

Could we work with the developer from the onset and use their information which will have to be collated for their application such as 'Development Impact document' (and therefore be a matter of public record) for our neighbourhood plan data? Would this be a potential conflict of interest? Apparently Oulton have asked Barratts rep to join their Forum so precedent already been set for close working relationship with a developer.

KB to feed back to forum after her meeting with the planners.

Thanks to CVRA who have agreed for us to spend £30 for land registry searches related to the pre planning application for the area above. JC circulated various maps of the land in question and carried out searches for ownership. He identified that there is no lease for the land which was fenced off last year in front of the sheds.

JC to ask the council for information on the lease.

Worthy of note, Eric Pickles has said that emerging forums should be consulted in planning applications therefore we may be able to influence or work with the agent or developers and planners for this application if submitted prior to our forum being approved by LCC.

Additional points to consider for our plan raised during meeting:
Connectivity. No cable, only broadband and not throughout the village.
Leeds Airport expansion – any impact for flight paths over village?

Questionnaire

One more questionnaire was received this week. SC to forward to HR.

9) **Next Meeting** – 8.15 pm Monday 24th November at The Rosebud.