

Carlton Village Neighbourhood Forum (CVNF)

Meeting Minutes

January 19, 2015

Present: Peter Ellis (PE), Darren Etherington (DE), Steve Carmody (SC), Darren Lord (DL), Joanne Kershaw (JK), Mark Hughes (MH), Jacqueline Rooney (JR)

Apologies: Justin Coley (JC)

I. Agenda

1. Agree minutes
2. CVRA Representation
3. Update on application
4. LCC Site Allocations
5. Village Heritage
6. Finance
7. Engagement Event
8. AOB
9. Next Meeting

1) Agree Minutes - The minutes were agreed

2) CVRA Representation – Susan Boyes (Chair & Secretary of the CVRA) attended the meeting to discuss the CVRA's participation in the forthcoming engagement event. It was agreed that the CVRA AGM would be held at the beginning of the meeting. The CVRA will give a brief overview of what they have achieved this year with regard to the upkeep of the village. There will also be a questionnaire issued to receive feedback from residents on the various community events that the CVRA has organised. The CVRA will then hold a brief election in an attempt to fill the various posts on the committee. Once this is complete, the CVNF will take forward the meeting.

3) Update on application – **SC** advised that as far as he was aware there was no problem with our application and we should expect approval by the end of this month.

DE will update the membership list, as previously requested if you know of a family member who is happy to become a member but was not on the original list please forward their details to DE.

This will now be done after the engagement event where we hope to gain new members.

4) LCC Site Allocations – The council has published its latest draft of site allocations. There were no sites, within our boundary, that the CVNF were not already aware of within the allocation. There was a question regarding site 507 which on the allocation stated it had planning permission. *Update – DE contacted LCC to ask for a copy of the planning permission and received a reply stating that this was an error and that the site had been identified for housing but there was no planning permission granted.*

SC will respond with the following statement on behalf of the CVNF to the local press:

"The Carlton, Rothwell, Oulton and Woodlesford Neighbourhood Forums acknowledge Leeds City Council's announcement on site allocations. We appreciate the desire of the Council to make Leeds a stronger city and to support economic and job growth in the region, however, we must ensure that this is not to the detriment of our communities.

We welcome the Council's expansion of green belt in the city area and protection of green space and green infrastructure.

Our Neighbourhood Forums now have the chance to review and work with the residents, members and the Council regarding the site allocations to make sure that at a local level we can guarantee that we represent our area professionally and responsibly.

With this announcement we would welcome further engagement of residents within our areas, and ask that they contact us to support our efforts. Please help to support the committed team members who are giving up their free time to ensure that our beautiful part of the city area is looked after."

5) **Village Heritage** – PE & MH have attempted to look back at the history of the village but they are finding it difficult to find any old photographs, illustrations etc. Although they have discovered that although the amount of housing in the village has increased, Brownfield development has meant that the actual footprint of the village has remained the same.

It is possible to obtain historical maps but these come at a cost of around £250 each so will be dependent on any funding being received.

A suggestion was that we should ask residents for any photographs of the village that they may have in their possession, these could then be scanned and returned. It was suggested that we ask at the Engagement Event and place a request on both the CVNF website and the CVRA Facebook page.

6) **Finance** – DL, SC & DE visited the Nat West in Rothwell on 10th January 2015 to open a bank account for the CVNF. DL confirmed that he has confirmation from Nat West that it is progressing this. DL also confirmed that he had completed the documents for the funding from Outer South Housing Advisory Panel and was awaiting their response. They require the bank account opening before any funds are allocated. DL has also applied for the £7K bridging grant and has received a response from them. This is also being progressed.

Items that were mentioned as possible uses for the bridging grant monies, which must be spent by the end of March 2015, were Utilities Searches, Traffic Surveys, Population Demographics Studies, Land Registry Searches, Ecological Surveys etc.

MH suggested that we take the council up on their offer of a graduate and employ him/her to support and develop the production of a Design Statement. MH to circulate a copy of the Design statement produced by Oulton.

7) **Engagement Event** – The engagement even is confirmed as being on 4th February at Carlton Social Club, this will be a joint event with the CVRA and will have AGM's for both organisations as part of the proceedings. Confirmation has been received from Karen Bruce and David Nagle that they will be in attendance.

Flyers have been printed and will be posted to residents the weekend of 24/25th January. The following people volunteered to post the flyers:

Bob Boyes - Town St., Coronation St., Dobsons Row & New Road

Joanne Kershaw – Albion Street, Pitfield Lane, Little Lane, Primitive Street & Stainton Lane

Darren Lord – The Grange & Chapel Street

Mark Hughes - Amspool Court, Nateby Rise, Shayfield, Queen Street < Queens Drive & Westfields

Steven Carmody – Ashton Crescent

Darren Etherington – Leadwell Lane

SC to prepare a PowerPoint presentation for the evening. This is to be circulated to committee members in advance of the meeting for comment.

SC to produce A3 size print of maps showing site allocations which will be available for inspection at the meeting.

JK & HR to meet to gather the information from the questionnaires so that this can also be presented at the meeting.

Committee members are asked to arrive at 7pm on the 4th February to assist with setting up.

DE has arranged for the notice regarding the AGM and the Engagement Event to be posted on both the CVNF web site and the CVRA Facebook Page. This has been done.

8) AOB – The CVNF and MH made comments on the application to build 3 houses on Coronation Street, this application has since been refused.

Action points from last meeting not mentioned above.

JC – Sent request to council for lease details. No update on the lease for car park area in front of Oldroyds, please advise.

HR – send summary sheets of the survey results to SC or DE or JK

SC – meeting date with Rothwell and Oulton & Woodlesford Forums

SC – arrange another meeting with S Dobson

All – Decide if we are to submit future meeting notes to Local to You or Rothwell Record.

9) Next Meeting – The next meeting will be the Engagement event.