

Carlton Village Neighbourhood Forum (CVNF)

Meeting Minutes

March 2, 2015

Present: Joanne Kershaw (JK), Peter Ellis (PE), Darren Lord (DL), Jacqueline Rooney (JR), David Nagle (DN), Mark Hughes (MH)

Apologies: Darren Etherington (DE), Steve Carmody (SC), Karen Bruce (KB)

I. Agenda

1. Review of previous Minutes & Actions
2. Finance
3. Neighbourhood Plan Development
4. AOB
5. Next Meeting

1) Minutes

Previous minutes reviewed and accepted. There are a number of outstanding items with no update received prior to the meeting this evening.

- a. Application for Forum designation from LCC. Action: **SC / DE**
- b. Residents appeal via Facebook /CVNF website for historical photographs & documents related to the village area. Action: **J Coley**
- c. Farm shop application for a coffee shop. Try to ascertain why refused. Action: **DE**

2) Finance

Grant of £600 received to be used on training and must be spent by the end of March. If not, resubmit.

SC forwarded a link (below) which details available courses.

<http://www.planningresource.co.uk/planning-seminar-neighbourhood-plans/online-session>

Research whether group / multiple user training available. Preferably on line training with a view to holding a group session if possible. Action: **DL**

Locality grants have opened up again for forums. Apply via website.

Action: **DL**

3) Neighbourhood Plan development

The Barwick in Elmet & Scholes introduction plan was reviewed by the group. This document consisted of sixteen pages although their full plan is in excess of seventy pages. It can be viewed on the link below:

<http://www.barwickandscholesneighbourhoodplan.co.uk/draftplan>

Vision – well worded. Clear. Did they have help with this from professionals? Mark to check with his contact on the Spofforth forum. Action: **MH**

Objectives. These were discussed in some detail along with the content of the document as a whole. The forum has split their document into different policies and 'themes'.

It was decided that our next meeting should be dedicated to reviewing and updating our area's objectives. Our survey results should allow us to develop new objectives. Then put objectives out for consultation again as part of the plan's development.

Survey results & information to be brought along to next meeting.

Action: **SC**

Oulton & Woodlesford plan is very pictorial and could be a good example to follow.

Action: All to consider

4) AOB

Planning graduate suggested by LCC planning team has now qualified and secured a full time position. Ask Ian Mackay if he has any other contacts. Action: **SC**

There is a new chief planning officer at LCC. This should not adversely affect our application.

Steve Carmody's application ref 15/00655/FU for conversion of his garage:

<http://www.planningresource.co.uk/planning-seminar-neighbourhood-plans/online-session>

was discussed. There were no issues raised by the group for this application.

Peter met with John Hall at LCC with Rothwell NF Chair. The updated site allocation brochures are likely to be published in the summer.

The village now has a notice board situated on the Green near the Social club. We need to produce some information to be displayed in this. What is our brand image? What document(s) to display Action: **SC**

DN said that the switch off street lighting scheme is likely to be extended although no firm details given.

5) **Next Meeting** – The next meeting will be Monday 16th March at 8.15pm at Darren Lord's house in The Grange.