

Carlton Village Neighbourhood Forum (CVNF)

Meeting Minutes

March 31, 2014

Present: Steven Carmody (SC), Sue Boyes (SB), Darren Lord (DL), Joanne Kershaw (JK), Howard Reece (HR), Peter Ellis (PE), Jacqueline Rooney (JR), Stewart Golton (SG)

Apologies: Justin Coley (JC), Darren Etherington (DE)

I. Agenda

1. List of members
2. Application to be recognised as a neighbourhood forum
3. CVNF Communication
4. Funding
5. Core Strategy
6. Engaging the community
7. Time line
8. AOB
9. Next Meeting

II. Discussion

1) **List of Members** - The following is a list of people who are currently on the CVNF and whether they are active committee members or not, Darren Lord volunteered to be treasurer and Adam Colbeck wished to change status from active to non-active. As councilors Karen Bruce & David Nagle have been included as active members:

Steven Carmody - Chair
Joanne Kershaw - Vice Chair
Darren Etherington - Secretary
Darren Lord - Treasurer
Justin Coley - active role
Iain Herbert - active role
Peter Ellis - active role
Howard Reece - active role
Jacqueline Rooney - active role
Stewart Golton - active role
Karen Bruce – active role
David Nagle - active Role
Susan Boyes - back-up role when required
Adam Colbeck - non active role
Bob Boyes - non active role
Laurie & Jan Furlong - non active role
Kathy & Chris Genn - non active role
Richard Sammells - non active role
Kevin Kyszyk - non active role
Julie Herbert - non active role
Su & Richard Alderson - non active role

2) **Application to be recognised as a neighbourhood forum** - The constitution needs to be discussed and agreed at the next meeting. (Tasked to all members).

Once agreed it was suggested that the constitution is forwarded to Ian Mackay and John Hall and LCC for checking prior to submission. (DE)

The application needs to be prepared (JK).

3) **CVNF Communication** - A 'G Mail' account will be established for all information relating to the CVNF. This is to include all work previously done by JC. An alert to be set up to all members when information is added (SC).

Minutes will be sent to this account once established (DE).

4) **Funding** – It was recognised that the production and distribution of information relating to the plan will take time and money. There are grants available to help with this that require investigation (DL).

5) **Core Strategy** – The global allocation of housing for Leeds has not changed. The evidence base of the core strategy to be reviewed (JR)

6) **Engaging the community** – There is a Neighbourhood Planning worksheet (4) which deals with engaging the community. This should be the template going forward. The CVRA are happy to help with this aspect of the plan.

7) **Time Line** – Aim is to start producing the plan by the end of June.

8) **AOB** – Contact Details will be sent to Darren so he can advise of next meeting and distribute minutes etc.

A brief discussion was held about the proposed wind turbine, it was felt that this did not come under the CVNF remit and that any objections could be raised directly with LCC.

9) **Next Meeting** – Next meeting to be held at the home of Darren Lord, 18 The Grange, Carlton at 8.00pm on Monday 7th April.