

Carlton Village Neighbourhood Forum (CVNF)

Meeting Minutes

April 4, 2016

Present: Darren Etherington (DE), Steve Carmody (SC), Mark Hughes (MH),
Joanne Kershaw (JK), Darren Lord (DL)

Apologies: Jacqueline Rooney (JR), Peter Ellis (PE),

Main points to come out of the meeting:

- 1) DE will ask Justin for web site passwords to enable Kevin to update the website - DE explained that JC had been in contact to advise that he was on holiday and would send these to Steve when he returned. JC also advised that they were originally sent to the CVNF e-mail at the time the site was established.

Actions: DE to remind JC. SC to check through e-mails. When received SC to contact Kevin with access rights.

- 2) SC to revamp and upgrade the questionnaire. It was agreed that any mention of the school moving would be dependent on a meeting with the school head Mr. David Cole prior to the questionnaire being issued. It was further agreed that this topic would form only one question on the questionnaire e.g 'Would you consider using Strawberry Fields for the location of a potential new school? Yes or No'. It was suggested that we offer some form of raffle prize to encourage people to complete the questionnaire.

Actions: DE to send SC copy of 2nd questionnaire in word format if available.

SC to prepare and issue for comments the revamped questionnaire.

JK & SC to contact Mr. Cole to arrange a meeting with him.

DE to ask Unicorn if they could donate a carvery for 2 as the raffle prize if we had them as sponsors of the questionnaire.

- 3) DL stated that he had submitted the Expression of interest for grant and support document to LCC and had spoken to them regarding financial support. The maximum annual grant is £9000 per annum, but you must submit a fully costed project plan and spend any monies received within 6 months. It was decided that we would make our applications in stages and that the first requests would be for a demographic survey and a traffic survey. As these were deemed to be the basis for the rest of the plan.

Actions: MH to provide DL with quotation for demographic survey.

SC to provide DL with quotation for traffic survey.

DL to apply for funding when these are received.

- 4) DL also stated that we could get free technical support from ACON. SC seemed to think that this would be very limited.

Action: DL to discover what technical support is available and report back.

- 5) There was then a long discussion regarding the planning application to change Carlton Hall Farm into a Restaurant and B & B. It was noted that the CVNF had been notified by LCC of this application which indicated that our forum status has been noted by LCC. The CVNF will invite the applicant to the next CVNF meeting to discuss any concerns that the community may have. DE will contact all CVNF members and ask for questions/comments that they would like addressing. These will then be discussed at the meeting and the answers fed back to the community. Concerns were expressed about parking, noise and light pollution and the effect on the Unicorn and the Farm Shop. It was decided to approach both businesses for their opinion. The CVNF will then submit a reply to the application giving a balanced community response.

Actions: MH to invite Simon to meeting on 18th April.

JK to speak to farm shop.

DE to speak with Unicorn.

DE to ask all members for comments and collate their responses.

Next Meeting – Monday 18th April at 8.15pm in The Rosebud