

Carlton Village Neighbourhood Forum (CVNF)

Meeting Minutes

September 8, 2014

Present: Jacqueline Rooney (JR), Joanne Kershaw (JK), Steve Carmody (SC),

Apologies: Darren Etherington (DE), Howard Reece (HR), Darren Lord (DL)

I. Agenda

1. Update on resubmitted application
2. Update on meetings with local businesses
3. Questionnaires
4. Method of feeding info back to residents
5. Next Meeting

I. Application

Various points were raised by the council after our first submission which Steve circulated via email and were included in the minutes of meeting from 1st Sept.

Boundary Photos request

Leeds City Council requested photographs of the revised boundary to be used for the re submission. SC has already taken a few which were considered suitable for submission. Map of new neighbourhood area completed by SC - Drawing ref SCP/001 08.09.2014
SC to lodge on website.

Revised boundary approval by Robin Hood Councillors

SC has yet to speak to the councilors. He will send the revised boundary map and up to date constitution to them for comment. To be done in next two weeks.

Resubmission Date

Agreed to resubmit Friday 26th September. **SC**

Two weeks for the council to review, 6 week consultation period would mean around 26th November for final approval.

Gantt Chart of this timeline to be created by **JK** and included with resubmission documents.

2. Meetings with local businesses

SC has met with Mr Dobson of Greenfield Produce (Minutes of 1st Sept document comments). Mr Dobson's thoughts on possible areas for development were noted on the neighbourhood map and discussed. He also indicated that he would like the farm shop included in the neighbourhood area. We agreed to leave the boundary as is with the farm shop outside the area. We do need to consider how to manage his expectations and encourage continued participation in the forum. We also need to lodge with the re submission the fact that the farm shop is to be considered a facility enjoyed by the village.

Oldroyds – due to a current family illness, no meeting has taken place.

Womack Access – verbal support given.

First Class Décor – TBA

The Unicorn – verbal support given.

Foxwood B&B – still chasing.

The Rosebud, PO – still to confirm.

Cricket Club – not included to date in any discussions. **JK** to try to find relevant contacts (try Sue Boyes of CVRA) for SC to approach them.

SC proposed sending an email communication to the local businesses with the aim of seeking their written commitment to supporting the forum.

Childminders in neighbourhood area – **JK** proposed asking them to confirm what their views are from a business perspective (taking children to and from school etc).

3. Questionnaires

Two more given to SC since last meeting. JK to pass to HR to be included in analysis.

This brings the total to 64 responses.

Race night on Friday 3rd October perhaps an opportunity to get a few more completed? No need to print any more copies, JR & SC have plenty left.

4. Feed back to residents

During the previous meeting it was decided that we would feed back the information to residents in 3 ways.

- **JK** would produce a front sheet thanking people for taking the time to complete the questionnaire and providing contact details for the CVNF. To be completed by next meeting.
- **JK** would then print 50 of the handouts c/w front sheets and hand deliver some of these to the OAP's bungalows as it was thought they would be less likely to have internet access.
- **JK** would then ask the Post Office to place the remaining hand-outs and front sheets in a position where people could collect them.

In addition to this we will post the results on the web site. **HR** will provide the data to DE. **JK** will provide the front sheet to DE. **DE** will then provide both to **JC** and ask JC to post on the website.

5) **Next Meeting** – Monday 15th September 8.15pm in the Unicorn Inn.