

# Carlton Village Neighbourhood Forum Meeting (40) Minutes



**Present:** Jan Furlong (JF), Laurie Furlong (LF), Helen Nuttall (HN), Kathy Genn (KG),  
Chris Genn (CG), J Rooney (JR), Peter Ellis (PE), Ian Reynolds (IR), Cllr S Golton (SG)

**Apologies:** Cllr Hart-Brooke(CHB), Phil Gidney (PG), Cllr Diane Chapman (DC)

## Meeting held on Monday 22<sup>nd</sup> January 2024

		Action (who)
<b>40.1</b>	Welcome & Introduction given. Apologies noted above	
<b>40.2</b>	<b><u>Minutes of the previous meeting (20<sup>th</sup> November 2023)</u></b> Attendees approved the minutes of the last meeting.	
<b>40.3</b>	<b><u>Matters &amp; Actions from previous meeting</u></b> 39.4.b - COMPLETE 39.4.d – <b>Locality / Groundwork Application</b> During the application process it came to light that an “ <i>End of Grant Report</i> ” had disappointingly not been submitted by the previous finance officer & chair for funds received in 2016 which now therefore impedes any further application for funds. PE has contacted previous members to seek evidence of the expenditure which was used for 3 pieces of work : CVNF website, Population and Traffic surveys. The consultant PE has found cannot be appointed until he is paid and deadline for grant applications is 26 <sup>th</sup> January therefore the application will roll into next financial year.	<b>PE</b>
<b>40.4</b>	<b><u>Neighbourhood Plan</u></b> <b>a. Locality / Groundwork Application</b> SG suggested in light of the delay in being able to apply to Locality that an application for MICE funding is explored. Any funds awarded could be returned when grant received from Locality. Would be transacted through CROWN account for transparency. <b>b &amp; c. see 40.3</b>	<b>PE,SG</b>

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40.5	<p><b>Public Engagement Initiatives:</b></p> <p><b>a. Questions on Facebook and Website</b> HN confirmed that the questionnaire had gone out on FB after Christmas. No count of responses available yet.</p> <p><b>b.Further Displays and Venues etc.</b> Restart springtime – volunteers requested to help present instead of just PE.</p> <p><b>c.Smart survey</b> TEAMS meeting planned for next week.</p>	<p>HN</p> <p>ALL</p> <p>PE</p>
40.6	<p><b><u>Finance</u></b></p> <p>Domain name for website and paint for the blue plaque (40.8.d) have been paid since last meeting.</p> <p>Need to continue to use account to keep open. Legitimate expenses or a simple £5 in &amp; out transaction should do it.</p>	<p>Noted KG</p>
40.7	<p><b><u>Strawberry Fields Development</u></b></p> <p><b>a.Further issues</b> KG &amp; CG raised a concern over the elevation of the house to be built next to theirs -specifically the drainage from the site. No elevation numbers on the site plans. PE offered to visit and compose a letter to developer if needed.</p> <p>There are still a number of outstanding conditions to be met by the developer. The LCCPortal does not list them as complete.</p> <p>SG to ask for a site visit.</p> <p><b>b.106 agreement</b> SG said Highways were working on another scheme for the £1m. at the time of the meeting, SG had gotten nowhere in seeking reinstatement of evening buses to/from Carlton. Publicity from WYCA was misleading in terms of what they are spending their funding on.</p> <p>Stourton Park &amp; Ride is not open late either compounding issue of evening travel to Carlton.</p>	<p>PE,KG, CG</p> <p>Noted SG</p>
40.8	<p><b><u>Other current planning applications or matters of interest</u></b></p> <p><b>a.BESS Battery Energy Storage Facility Forum Submission</b> COMPLETE</p> <p><b>b. Consultee Access</b> CVNF responded to application and is registered as a consultee on LCC Portal.</p> <p><b>c FORCE Rothwell Council Offices</b> sold for £360k to a developer</p> <p><b>d.Telephone Box</b></p>	<p>Noted</p> <p>Noted</p>

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	<p>JF may have an idea for sponsored funding for glazing. Send cost details.</p> <p><b>e.Blue Plaque</b> Jan has managed to get the lettering on the blue plaque restored.</p> <p><b>f.Coronation Bench</b> Proposed location suggested by PE sent to Parks Dept.</p>	<p><b>JR</b></p> <p><b>Noted</b></p>
<b>40.9</b>	<p><b><u>AOB</u></b></p> <p>Has The Rosebud application as a Community Asset been approved? <i>Post meeting,confirmation email from LCC received confirming it is.</i></p>	<p><b>Noted</b></p>
<b>40.10</b>	<p><b><u>NEXT MEETING: TUESDAY 22<sup>nd</sup> February 2023 at 7.15pm, Carlton Cricket Club</u></b></p>	

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## APPENDIX 1

----- Original Message -----

From: "Cerroti, Helen" <[Helen.Cerroti@leeds.gov.uk](mailto:Helen.Cerroti@leeds.gov.uk)>

To:

Sent: Wednesday, 1 Nov, 23 At 15:03

Subject: Neighbourhood Forum comments on planning applications

Good afternoon

As you may know the Council is currently in a trial period of not publishing third party comments on planning applications online, which includes those from Neighbourhood Forums and Town and Parish Councils, who have the same status in planning terms that is, the local planning authority has a statutory duty to notify Neighbourhood Forums and Town and Parish Councils of details of new applications in their area, but are not technical consultees. This means your comments are treated in the same way as a member of the public's comments. However, we have recently been working with Town and Parish Councils following a review of their comments to assess GDPR compliance and inappropriate language to see if their comments can be made available online for members of the community to see, given the assurances around suitable comments. Consequently we have found a solution called *Consultee Access*, this is similar to the online Public Access tool, but it is used by technical consultees to submit comments on planning applications and publish online.

We have offered this solution to Town and Parish Councils and I would like to extend this offer to your Neighbourhood Forum. There are many advantages including:

- Project managed approach to dealing with comments
- Easier ability to submit further comments
- Easy to find record of what comments have been submitted
- More efficient use of your time by using software which is fit for purpose
- **Your comments will be published online on the Council's planning portal, Public Access**

This is no way pre-judges or pre-determines the pilot on not publishing third party public comments, but Consultee Access an efficient and enhanced tool for submitting comments, irrespective of the outcome of that pilot. Please note using Consultee Access ensures that your comments on planning applications are published online immediately without screening, therefore your comments must be GDPR compliant and focus on material planning matters only. However if you choose not to use Consultee Access and wish to send in your comments by email, letter or use Public Access, your comments will be treated in the same way as public comments, that is, not published online.

The system is easy to use with a quick registration process and login and does not require any additional resource/ cost input by yourselves. If you are interested in this or require any further information, please contact me at your earliest convenience.

(apologies to any Town and Parish Council contacts who have already have received this information and already signed up to use Consultee Access)

Regards

Helen

Helen Cerroti

Team leader (business and systems support)