

Carlton Village Neighbourhood Forum Meeting (43) Minutes



Present: Jan Furlong (JF), Laurie Furlong (LF), , Kathy Genn (KG),
Chris Genn (CG), J Rooney (JR), Peter Ellis (PE), Phil Gidney (PG), Cllr
Chapman(DC)

Apologies: Cllr Hart-Brooke(CHB), Helen Nuttall (HN),I Reynolds(IR),S Golton (SG)

Meeting held on Monday 15th April 2024

		Action (who)
43.1	Welcome & Introduction given. Apologies noted above	
43.2	<u>Minutes of the previous meeting (18th March 2024)</u> Attendees approved the minutes of the last meeting.	
43.3	<u>Matters & Actions from previous meeting</u> Locality / Groundwork Application 'End of Grant' No further forward securing a copy of the invoice from M Hughes who facilitated the population survey report. PE will now contact the consultants directly who provided the data.	PE
43.4	<u>Neighbourhood Plan</u> a. Locality / Groundwork Application The consultant PE has found cannot be appointed until he is paid and deadline for grant applications was 26 th January therefore the application will roll into next financial year. b. Consultant fee statement ,duties and programme Once appointed and started ,the consultant has to follow the 'Reg14' timescales which will equate to August 2025 as the earliest completion date for the plan. c. Consultation Statement and other interim actions PE to rewrite (simplify per consultant) the PID one chapter at a time and submit to the consultant. PE to advise when/if he needs any assistance.	Noted PE ALL

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	<p>C1 A planned walk around the neighbourhood area noting own the buildings /locations included in the PID is needed. This review can be submitted as evidence in the plan submission.</p> <p>C2 PE suggested that all paperwork and files we have to date of what could be used as evidence is gathered up and kept together.</p> <p>Please look out anything you may have which is relevant. Further decision on who is going to be responsible for it.</p>	
43.5	<p>Public Engagement Initiatives:</p> <p>a. Questions on Facebook and Website</p> <p>HN confirmed that the Council team had suggested closing the survey. That said, there are a number of responses and good ideas. Agreed closure.</p> <p>A1 we have paid for three years website domain.</p> <p>b.Further Displays and Venues etc.</p> <p>Restart springtime – volunteers requested to help present instead of just PE.</p> <p>c.Smart survey</p> <p>Nearly finished ... the project lead,Jan Cleverley from LCC is leaving.</p>	<p>HN Noted ALL</p> <p>PE Noted</p>
43.6	<p><u>Finance</u></p> <p>Need to continue to use account to keep open. Legitimate expenses or a simple £5 in & out transaction should do it.</p>	Noted KG
43.7	<p><u>Strawberry Fields Development</u></p> <p>a.Further matters related to site management</p> <p>. Nothing to report.</p> <p>b.106 agreement</p> <p>SG absent, suspect still no further forward.</p>	<p>Noted</p> <p>SG</p>
43.8	<p><u>Other current planning applications or matters of interest</u></p> <p>a.Call for sites published plan</p> <p>No further news.</p> <p>b.BESS Westfield Road-(post December documents)</p> <p>Decision deferred by Planning to 3rd May.</p> <p>c.Foxwood Lodge</p> <p>PE to write to CQC to ascertain the acceptance of the facility as a home then wat amounts to a change of use not submitted as such.</p>	<p>Noted</p> <p>Noted</p> <p>PE</p>

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	<p>d. Castle Gate Not aware of any application submitted since PE attended the engagement session.</p> <p>e. Telephone Box JR to liaise with DC in regard to checking out options for funding to finish refurb.</p>	<p>Noted</p> <p>JR</p>
43.9	<p><u>AOB</u> HGVs through the village on the increase. Councillors and Highways have a planned meeting in May.</p>	DC/CHB/SG
43.10	<u>MEETING: Monday 20th May at 7.15pm, Carlton Cricket Club</u>	

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APPENDIX 1

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----- Original Message -----

From: "Cerruti, Helen" <Helen.Cerruti@leeds.gov.uk>

To:

Sent: Wednesday, 1 Nov, 23 At 15:03

Subject: Neighbourhood forum comments on planning applications

Good afternoon

As you may know the Council is currently in a trial period of not publishing third party comments on planning applications online, which includes those from Neighbourhood Forums and Town and Parish Councils, who have the same status in planning terms that is, the local planning authority has a statutory duty to notify Neighbourhood Forums and Town and Parish Councils of details of new applications in their area, but are not technical consultees. This means your comments are treated in the same way as a member of the public's comments. However, we have recently been working with Town and Parish Councils following a review of their comments to assess GDPR compliance and inappropriate language to see if their comments can be made available online for members of the community to see, given the assurances around suitable comments. Consequently we have found a solution called *Consultee Access*, this is similar to the online Public Access tool, but it is used by technical consultees to submit comments on planning applications and publish online.

We have offered this solution to Town and Parish Councils and I would like to extend this offer to your Neighbourhood Forum. There are many advantages including:

- Project managed approach to dealing with comments
- Easier ability to submit further comments
- Easy to find record of what comments have been submitted
- More efficient use of your time by using software which is fit for purpose
- **Your comments will be published online on the Council's planning portal, Public Access**

This is no way pre-judges or pre-determines the pilot on not publishing third party public comments, but *Consultee Access* an efficient and enhanced tool for submitting comments, irrespective of the outcome of that pilot. Please note using *Consultee Access* ensures that your comments on planning applications are published online immediately without screening, therefore your comments must be GDPR compliant and focus on material planning matters only. However if you choose not to use *Consultee Access* and wish to send in your comments by email, letter or use Public Access, your comments will be treated in the same way as public comments, that is, not published online.

The system is easy to use with a quick registration process and login and does not require any additional 'resource' cost input by yourselves. If you are interested in this or require any further information, please contact me at your earliest convenience.

(apologies to any Town and Parish Council contacts who have already received this information and already signed up to use *Consultee Access*!)

Regards

Helen

Helen Cerruti

Team leader (Business and systems support)

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