

Present: Laurie Furlong (LF), Kathy Genn (KG), Chris Genn (CG),

J Rooney (JR), Jan Furlong (JF), Peter Ellis (PE), Helen Nuttall (HN)

Apologies: Cllr S Golton (SG), Cllr Chapman (DC), Phil Gidney (PG), Cllr Hart Brooke (CHB),

Meeting held on Monday 16th June 2025

Intro		Action
		(who)
55.1	Welcome & Introduction given. Apologies noted above	
55.2	Minutes of the previous meeting 20 th April 2025	Noted
	The minutes of the previous meeting were accepted.	
55.3	Matters & Actions from previous meeting	
	53.5b Smart Survey (Leeds Common Place)	Noted
	Still unclear in relation to this survey or the outcome. LCC contact has	
	changed roles and is no longer involved.	
	Neighbourhood Plan	
	a. First draft of the Neighbourhood Plan and questions from M Dando	
55.4	MD has produced a draft plan but does not want it published / circulated.	Noted
	b.Greenspace and Non-designated Assets templates	
	Templates circulated (PE Email 14/6). Every location we select needs its own	
	document (template) completed.	PE
	M Dando has said to include any enhancements to areas in the village in the	
	plan – maybe car park holding area for school times, cricket games, chicanes	
	to tackle speeding etc	
	He's also asked about pathways and connecting Carlton to be documented eg Walking alongside beck from Bushycliff	
	PE noticed during their meeting that MD had a huge map of the village area	Noted
	showing all green corridors. Map courtesy of LCC? PE to check & secure a copy	
	if he can.	DE
		PE



PE Suggestions

Non - Designated Heritage Assets

38 Town Street KD

15 New Road 25 Queen Street

Ashfield House

21 Main Street (K and C)

1 Chapel Street

The Rosebud Inn

5 and 7 Shayfield Lane

Remains of wall on the Westfield Road old malt kill

24 Chapel Street

Unicorn Public House Main Street

Original wall sections at Stainton Lane

Dobsons Row cottages

Carlton Hall perimeter wall

18 Chapel Street

Primitive Methodist Church six primitive Street

Old school building

Green Spaces

Baines Terrace

Unicorn allotment

Carlton Green

Carlton primary school

Carlton AFC

Carlton Cricket Club

Carlton Recreation Ground

Green spaces in the SAP

Additional Green Spaces

West Beck

Field edges (with Hedges) from Cemetery Lane connecting to Shay Field

Wooded area at Carr Lane behind care home

Land between Harvest Fold and Market Drive Wooded area at Westfield Road adjacent 90

Westfield Road

Woods at Ampspool Court

Wooded area along Carlton Beck

Land to the west of new development entrance Main Street

Land at Ashton Crescent

Village green at Main Street/Stainton Lane

Town Street allotment

Agreed to share the list and complete relevant template for the location.

c. Design Code

The Carlton Design Guidance and Codes by AECOM has been approved by Locality (see email PE 2/5/25 for document. Reminder of the objective:



	Through the Ministry for Housing, Communities and Local Government Neighbourhood Planning Programme led by Locality, AECOM has been appointed to provide design support to the Carlton Neighbourhood Plan Steering Group by preparing this Design Guidance and Codes document. The CVNF seek to establish design guidance and codes to influence the character and design of future development across the Carlton Neighbourhood Area). d. Consultation Statement and other interim actions	
	Included in MD version of plan. Other actions are related to capturing assets and completing relevant paperwork.	
	e. End of Grant Report PE has completed the end of grant calculations and £314 to be returned to Locality.	
	f. Future grants All support packages and grants are now stopped. M Dando has enough funds from us to get us to public consultation.	
55.5	Public Engagement Initiatives: a. Further Engagement	
	TBC unsure what more would be needed. Further discussion required. b. Smart Survey (Leeds Common Place)	All
	No-one at LCC is available to pursue – personnel changes and no new contact given.	Noted
	<u>c.</u> Facebook and Website Reminders in relation to PID consultation and the BESS Appeal were posted on Facebook and website	Noted
55.6	Finance Discussion revolved around the withdrawal of funding from Locality. £314 to be returned from our original grant leaves £482 in the Forum account.	Noted
55.7	Strawberry Fields Development a.Further matters related to site management etc. Nothing specific raised re development. b.106 Agreement Update	
	Waiting on SG furnishing the group with any updates.	SG
55.8	Other current planning applications or matters of interest a. BESS Appeal At time of the meeting, final decision was still awaited.	Noted
	 b. Call for sites published plan (standing item) LCC has opened consultation and published the areas they deem suitable for development. 	Noted
	c. Castle Gate	Noted



	No record of any applications or changes can be found online. d. Phone Box Library JR to tackle glass & insurance cover asap. e. Rothwell and District Civic Society The historical society exists, but no action has been taken for Carlton; only Oulton & Woodlesford have seen progress so far. SG to advise. f. Main St Parking No further contact with residents by the time of this meeting. Await	JR SG Noted
55.9	 Any Other Business a. PE attended a meeting with 5 other nf chairs to reviewing the LCC planning 	
	dept and how they work. Similar experiences of the process and route to a plan. Many of the groups had spent >10 years on developing plans and now there are nil grants available – what is going to happen? b.AGM -quorate of 10 required per Constitution. Need to consider suitable date.	
	NEXT MEETING:	
55.10	Date change: TBC Suggestion of an afternoon meeting for the next one as 21 st July there is a consultation session on Leeds Local Plan at Blackburn Hall on the same day.	